



NEIL CUMMINS ELEMENTARY

Neil Cummins PTO
Meeting Minutes
November 4, 2020

Call to Order: ZOOM Call: 9:02

PTO Representatives:

Patty Elliot, Principal
Kyle Shaw, NC Counselor
Jessica Edelen, NC PTO President
Amanda Dickerman, NC PTO VP
Whitney Robinson Creutz, Treasurer
Mindy Sagemeister, Auditor
Kate Lowe, Secretary
Kristen Scales, Spirit Wear Fundraiser
Corinne Golden, Spirit Wear Fundraiser
Leigh Denbo, Class Coordinator Lead
Jennifer Shaumbroom, Campus Conservation
Lisa Griffin, NC Newsweek Editor
Karen Emmons, Teacher Representative
Katherine Chan, Board of Trustees Representative
Jennifer Corteville, SPARK Representative
Angela Movafaghi, NC Assembly Coordinator

Sara Esslinger, NC Yearbook
Lyn Everly, School Administrator
Nathelle Belloni, School Administrator

- Gratitude & Questions:
 - Jessica Edelen has been subbing and has loved being in the classroom with all the students. She feels very safe and is excited that we're back in session.
 - Whitney feels gratitude for the way the school has been approaching the elections in a very neutral and positive way.
 - Katherine Chan is excited that it appears as though Measure M is going to pass.

- Principal Update, Patty Elliot:
 - New Tier 3 Parent Guidebook coming out on Monday, November 9th
 - New "Tier 3 Decision Tree" will also go out on Monday 11/9/20
 - Picture Day next Tuesday, Nov. 10th - thank you Dina and Kate and Lyn Everly, too!
 - Email to teachers today: *Picture Day is taking place next Tuesday, November 10th. The rough schedule is as follows:*
 - *Schedule:*
 - *AM: 8:10 - 11:00 - 6 grades - each with 4 cohorts*
 - *11:00-11:30 break*
 - *11:30-12:30 distance learners and staff*
 - *PM: 12:30 - 3:20 - 6 grades - each with 3 cohorts*
 - *3:20-3:45 distance learners and staff*
 - Sunday Weekly Edits and THANKS to Lisa Griffin!
 - 5th Grade Leadership Team - 30 students - Buy t-shirts?
 - Last year 50 students and total amount for t-shirts was \$652
 - Discussion ensued regarding ideas for getting t-shirts for Leadership.
 - Melanie Harris is leading the team this year - PTO is paying \$1,000 stipend (last year two stipends at \$1,000 each)
 - Students will make t-shirts or use leftover leadership team shirts from previous years- no money allocated to purchasing new t-shirts this year

- PTO President Update, Jessica Edelen:
 - Photo Day is scheduled for next Tuesday, November 10. All orders will be electronic.
 - Thanks to Dina Harrison for her help on scheduling Photo Day.

- PTO Vice President Update, Amanda Dickerman:
 - No update

- Teacher Representative Update, Karen Emmons:
 - No update

- Board of Trustees Update, Katherine Chan:
 - Covid Update:
 - Great success that our district is back in school K-8.
 - What's working:
 - Teaching to researched-base class sizes of 10-15, support staff, majority of families following COVID daily screenings, mask wearing, social distancing, childcare options at NC and Cove.
 - Next steps:
 - Test or 10 absence, illness, and re-entry protocols
 - November survey will be sent out to district families for Jan-June cohort formations
 - Plan in motion for the post-holiday re-entry plan which will involve some distance learning and testing options as well as pledge from families to limit contacts for the week after break
 - Patty has gone above and beyond to get before/after-school programs for children.
 - Learning Loss Mitigation Plan: a portion has been used to provide staff one-time supplemental pay at \$1,000 (prorated based on FTE)
 - Enrollment report: The district is down in enrollment by 100 students from last year. The district has closed a TK class, Kindergarten class and dropped from seven 7th grade sections at Hall to six. Our hope is that enrollment will increase for 2021-2022, but we will plan/staff conservatively.

- Trustee appointment: Annie Sherman has been appointed to the Board of Trustees beginning in December. She will be holding a 4-year term.
- SPARK Update, Jennifer Corteville:
 - Jessica Edelen attended the previous SPARK Meeting
 - Jennifer Corteville Update - Currently we are down in percentage of annual giving thus far, which is expected given the conditions of this year.
 - We are raising money for this year, not next year - this message is important to relay to people.
 - Our current specialists are covering many areas aside from their own specialties, including assisting teachers, etc. in the classroom.
 - Ms. Mathews may help out with a Zoom Art Class to help raise money for SPARK.
 - If you receive any feedback regarding SPARK, please pass it along to Jennifer Corteville, Beth Mitchell or Daniela Kratz.
- Treasurer Update, Whitney Robinson Creutz:
 - No Update
- Garden Update: Jennifer Shambroom
 - No Update
- Auditor and SPARK Update, Mindy Sagemeister:
 - No Update
- Spirit Wear Update, Kristen Scales & Corinne Golden:
 - Sales have slowed down a bit
 - Currently running out of small sizes but a surplus of larger sizes and some vintage wear.
 - Buying is a bit of a challenge as they have to buy in bulk
 - Potential ideas to increase sales: purchase small items, such as socks, mugs, etc. as holiday gifts. Spirit Wear Team to discuss these ideas further.
- Classroom Coordinator Lead Update, Leigh Denbo:
 - Positive feedback from the Halloween festivities

- Any festivities for the holidays will be coordinated through classroom coordinators via Leigh.
- NC Newsweek Editor, Lisa Griffin
 - No Update
- Holiday Store Update, Kate Lowe & Lisa Losee
 - Lisa & Kate will come up with an idea to acknowledge and celebrate the Holiday Store 2020 Covid-Style.
 - Current ideas: sending a holiday email to each family, card-making for students, an activity kit with bags and tissue to be assembled either in the classroom or at home, depending on the teacher's needs and schedules, or other proposed ideas.
 - All proposed ideas will meet covid-related guidelines set by the school.
 - Current budget is \$200; the current idea may run over this amount but the difference will be made up by the Holiday Store Committee, potential refund by yearbooks, Principal's ancillary fund or other. These details TBD.
 - Timing for the Holiday Store activity is TBD.
 - NC and Cove can celebrate Holiday Store 2020 in their own way and do not need to coordinate efforts to maintain simplicity due to covid.
- Adjourn: 9:55 a.m.

